



London  
CANADA

## REQUEST FOR TEMPORARY STREET CLOSURE

(must be completed at least 7 days prior to the event)

Street:	Applicant Name:		
From:	Address:		
To:	Phone No.:		
Purpose:			
<b>Date Closure Required (include set-up and clean-up):</b> Date(s) _____ From: _____ to _____			
I hereby agree to abide by the terms and conditions provided in The Corporation of the City of London, Special Events Policies & Procedures Manual, and all applicable City of London By-Laws.			
Signature _____	Date _____		
	<b>APPROVED BY</b>	<b>DATE</b>	<b>COMMENTS</b>
City Engineer (or designate)			
Signature:			
Issued by:			
Date:			

Please attach a site plan, prepared to scale, showing the road closure. The site plan will indicate the required 6 metre (20 feet) accessible lane for the Fire, Police and emergency vehicles and will remain non-obstructed during the event unless otherwise agreed upon.

To request a temporary street closure, the applicant will be asked to submit a petition signed and approved by:

- a) 66% of the residents, **and/or by 66% of the business owners, and/or by 66% of the property owners** on the street(s) or blocks(s) proposed to be closed; and/or
- b) **66% of the residents, and/or by 66% of the business owners**, and/or by 66% of the property owners located in adjacent blocks that may be affected by the temporary street closure.

The decision whether the residents, business owners or property owners are to be petitioned for the road closure and whether the petition is considered successful will lay solely with the Manager of Customer Relations and Compliance with input from the Manager of Special Events. In the event that the road closure spans more than one block, each block must be petitioned separately unless otherwise approved by the Manager of Customer Relations and Compliance.

Please refer to Section 15 of the Special Events Policies and Procedures Manual for further details <http://www.london.ca/city-hall/special-event-planning/Pages/default.aspx>

Copy: Environmental Programs and Customer Relations Division; Parks and Recreation Division; Fire Department – Communications Division; Chief Fire Prevention Officer; London Police (Traffic Division); Thames Emergency Medical Services; London Transit (Chief Inspector); Bell Canada; Roger’s Cable; Union Gas; Centennial Hall; Traffic Division; Transportation Division; “Spots to Watch”