# Urban Agriculture Steering Committee (USAC)

## Minutes

**Meeting Date:** November 4, 2019 at 10:00 a.m  
**Location:** City Hall – 300 Dufferin Avenue – Committee Room #3

In Attendance – Members: Becky Ellis, Jeremy Horrell, Jeff Lucas, Stephen Harrott, Skylar Franke, Mike Woods, Paige Postma, Diane Szoller, Jana Keller

Staff Support – Chuck Parker (City Planning), Diana Clarke (Parks and Recreation Operations), Ellen Lakusiak (MLHU)

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<td>1. Introductions</td>
<td>Ellen’s first meeting</td>
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<td>2. Adopt Minutes of Previous Meeting</td>
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| 3. Use of City Parks for Retail | **Info**- With regard to use of public parks for retail sales of household agricultural products, Section 4.1.11 of the Parks and Recreation Area By-law (Passed May 2, 2005, Consolidated July 26, 2018) it is prohibited to "sell refreshments or other merchandise to the public;" without approval. Approval can be granted from the Managing Director – Parks and Recreation (Scott Stafford), or a designate, taking into account a number of factors. Each request is considered on a case-by-case basis. | •Provided information  
•Community Gardens process is changing-moving towards being managed more by neighbourhood |   |
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| 4. USAC Guidebook | • Skylar and Paige are working on this – may enlist assistance of Masters of Environmental Sustainability UWO students – projects to prepare guidebook  
• Middlesex-London Food Council started one but no money to finish  
• In Toronto they post guidebook on website | Continue to talk to UWO |  |
| 5. Proposed By-law Changes | • CP Provided update on Z-9060 (Farm Gate Sales) and Z-9111 (21 Norlan Avenue)  
• Could honey be sold at Farmgate?  
• Under current regulations are “Spin Farms” allowed?  
• What are the rules for greenhouses?  
• Agriculture structures in non-agricultural?  
• What products can be sold at farmgate markets? | CP will try and get answers to the questions for the next meeting |  |
| 6. Urban Agriculture Survey | • In conjunction with Gregg Barrett’s presentation at Green in the City a survey is handed out to attendees.  
• Need 4-5 questions related to Urban Agriculture. | Committee members to supply questions and CP will forward to Greg Sandle |  |
| 8. Establish Future Meeting Schedule | • How far ahead should they be planned?  
• Should they be publically accessible? | In 2020 the plan is to hold 4 meetings – Jan, March, June and Sept |  |
| 9. Next Meeting | Tuesday January 7th at 10:00 a.m at City Hall |  |  |