**Urban Agriculture Steering Committee (UASC)**

**Meeting Date:** 7 May, 2019, 6:30PM  
**Location:** 206 Dundas Street  
**Present:** Becky Ellis, (Chair), Skylar Franke, Dianne Szoller, Jeremy Horrell, Stephen Harrott, Morgan McTavish (for Mike Woods, Western Fair)  
**Staff:** Vanessa Kingsley, Gregg Barrett

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Introduction</td>
<td>Morgan introduced herself and indicated that she was sitting in for Mike. Morgan advised that Western Fair District would be installing a community garden.</td>
<td>For information</td>
</tr>
</tbody>
</table>
| 2. By-law Update| • Farm gate sales: Gregg advised of proposed by-law to define and permit farm gate sales in the urban area on lands not zoned for Agriculture.  
                   • Opportunities for sales of produce grown in community gardens: Discussed conversations with City staff regarding sales of items grown in community gardens. “Retail sales” not permitted, and there was no desire to change the rules. Staff described examples of past “commercial type” use of community gardens that would be considered inconsistent with the principles behind the community gardens.  
                   • Discussed possibility of describing examples of how users of community gardens could share their produce, or how, as a community garden (not individual gardener) project, an end of season sale could be held as a community garden fund raiser.  
                   • Garage Sales-Gregg reviewed discussions with City staff, and described opportunities to sell produce from home as permitted now as a “garage sale”.  
                   • Definitions-Gregg provided overview of current definitions of greenhouses and “tunnels”-discussion regarding definitions and interpretations. | • City to provide copies of zoning by-law amendment notices to UASC Chair for circulation  
                                                                                                                                                • Staff to review community gardens info and guidelines to identify possible sales opportunities.  
                                                                                                                                                • UASC to include garage sales info in the “How to Urban Garden” info guide to be developed-staff to assist. |
<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Farmers Markets</td>
<td></td>
<td>Include as part of the “How To” guide</td>
</tr>
</tbody>
</table>
| 4. Public Action Guide/"How To" Guide | • Framework provided by Paige/UASC to “divvy up” the work.  
• Themes/Headings include:  
  - Bees  
  - Food forest  
  - Compost  
  - Urban Farming  
  - Tool library                                                                                                                                  | • Stephen, Jeremy, Jana, Skylar and Gabor to follow-up and divide work  
• City to assist in final document production                                                                                                      |
| 5. Action Items Review      |                                                                                                                                                                                                                                                                                                                                       | Defer                                                                  |
| 6. Communications with Community Groups | • Becky reminded UASC members of their responsibility to report back to their groups about the UASC, example-FUAL-we should report back.  
• Discussion about putting meetings on website-need to indicate time, date and location of meetings                                                                                                           | • Becky to re-send/poll for dates for future meetings, and City to confirm venue  
• website to be updated with meeting information  
• Future UASC Agendas to include a dedicated time slot for community group items/input                                                                                                             |
| 7. Youth                   | • Grade 10 students-curriculum includes 1 semester of environmental activities-have potential for a youth member of the Steering Committee.  
• Committee discussed possibility of amending terms of reference to add a youth member-ex-officio members                                                                                              | • Committee to look at opportunities for youth/others to join UASC discussion                                    |
<p>| 8. Committee Update        | None                                                                                                                                                                                                                                                                                                                                | Defer                                                                  |
| 9. Added Business          | • Morgan provided an update on the Food Hub at Western Fair District                                                                                                                                                                                                     |                                                                        |</p>
<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
</table>
|              | • Morgan offered opportunity for future UASC visit to the WFD Food Hub  
• question regarding apple orchards in community gardens-chip branched and leave as mulch. Vanessa reported that Forestry Operations would be unable to respond-will follow up. | Meeting adjourned 7:50PM      |

10. Adjournment