

Housing Division Notice

Date: May 05, 2005

HDN# 2005 - 87

This applicable legislation/policy is to be implemented by the housing provider(s) under the following programs:

Please note, if your program is **not checked**, this change is **not applicable** to your project.

<input type="checkbox"/>
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Federal Non-Profit Housing Program

Private Non-Profit Housing Program

Co-operative Non-Profit Housing Program

Municipal Non-Profit Housing Program (Pre-1986)

Local Housing Corporation

Subject: LOCAL RULE FOR INTERNAL TRANSFERS (UPDATE TO HDN# 2002-34)

As per O. Reg. 339/01, Section 11 and Housing Division Notice (HDN) 2002-07, each Housing Provider shall establish policies and procedures for internal transfers and provide a copy to the City of London Housing Division.

When creating policies and procedures for internal transfers, Housing Providers must carefully weigh their selection criteria to ensure the allocation of units for internal transfers assures the best use of the unit to be allocated, e.g. Should Mr. B., who is already in a subsidized unit, get to move to the sunny side of the building when Mr. C. on the centralized waiting list is in the Urgent Need category?

Background:

Further to an extensive consultation process, changes to local eligibility rules for rent-geared-to-income assistance were approved by Municipal Council on April 18, 2005. There was no change to the local rule for internal transfers.

Housing Providers asked for clarification as to when it should be applied (see action below).

Action: The local rule for internal transfers only applies to transfers from unit to unit, not from market rent to rent-geared-to-income or vice versa.

Louise Stevens
Director Municipal Housing