



London  
CANADA

# Public Hearing Process

As part of the City's ongoing efforts to slow the spread of COVID-19, and in keeping with the regulations and guidelines provided by the Province of Ontario, the Public Hearing process has been modified. The capacity for individuals in City Hall meeting rooms will reflect the requirement for 2m physical distancing, with designated seating and standing areas being provided.

**Please refer to the Notice of Public Hearing for all options available for you to participate in the planning process.**

## Public Hearing Process – Prior to the Hearing

- Members of the public are asked to “pre-register” if possible to speak in person at a Public Hearing
  - **Pre-register by calling Dan Murphy, acting Secretary-Treasurer, London Committee of Adjustment at 519-661-CITY (2489) ext. 5923; or by emailing [dmurphy@london.ca](mailto:dmurphy@london.ca)** Please indicate the Submission Number when contacting the Secretary-Treasurer, London Committee of Adjustment.<sup>1</sup>
- Presentations by Applicants and members of the public will be strictly verbal; any other submission of photos, slides or written information must be submitted in advance of the Public Hearing. These can be forwarded to the Secretary-Treasurer, London Committee of Adjustment at the email noted above. In order to be considered, all submissions should be made prior to noon the day of the scheduled Public Hearing.

## Public Hearing Process – At the Hearing

- Applicants and members of the public should self-screen for COVID-19 before entering City Hall, and anticipate being greeted by security and asked further COVID-19 screening questions upon entering City Hall.
- Applicants and members of the public are asked to enter City Hall no earlier than 10 minutes before their scheduled hearing time.
- When appropriate, Applicants and members of the public will have an opportunity to speak to the Committee, using the microphone in the meeting room. Floor markings will indicate where to stand.

<sup>1</sup> Notice of Collection of Personal Information – information is collected under the authority of the *Municipal Act, 2001*, as amended, and the *Planning Act, 1990* RSO 1990, c.P. 13, and will be used by the London Committee of Adjustment and City of London staff in their consideration of this matter. Please see additional information on the enclosed Notice of Public Hearing pages.