

## City of London Urban Agriculture Steering Committee

### Meeting 1

Held March 9, 2018, commencing at 1:00 PM, City of London Planning Division Offices,  
206 Dundas Street

1. Introductions
  - a. Disclosure of emails
2. Election of Chair
  - a. Rebecca Ellis – none opposed
3. Election of Vice Chair
  - a. Jeff Lucas – none opposed
4. Review of Terms of Reference & Code of Conduct
5. Discussion of Future Meeting Approach
  - a. Committee concurred with staff recommendation of a working table document with additional business to follow as the meeting approach
  - b. Table to be provided 3 weeks in advance along with call for additional business
  - c. Final agenda to be provided 1 week in advance
  - d. Table to include: Community Updates, City Updates (including linkages), Identified Roadblocks, Progress Indicator, Next Steps/To-do List
6. Next Meeting Date
  - a. Future meetings – end of April, early May, exact date to be decided via Doodlepoll,
  - b. Location: City Hall.
7. Additional Business
  - a. Reminder April 23 is the due date for the London Community Grants Program