



Business Licence Application

The Corporation of the City of London

London CANADA

Development & Compliance - Building Division 519-930-3515

Joint inspection date

AM
 PM

The personal information collected on this form is collected under the authority of the Municipal Act, 2001 s.10 (2) 11, and Business Licensing By-law L-6 and will be used to process the application, administer the licence, and enforce the applicable By-law provisions. Questions about this collection should be addressed to the Building Division, Licensing Manager, 300 Dufferin Avenue, London, Ontario N6A 4L9.

Required documents:

- Master Business Licence or Articles of Incorporation if the company is incorporated
- Copy of authorization letter/lease agreement obtained from property owner attached

Name of applicant (Please print)		Operating name of business (Please print)	
Address of applicant		Address of business being applied for	
City	Postal Code	City	Postal Code
Home telephone number	E-mail address	Business telephone number	

Have any renovations been performed in your business unit?

No Yes - Name & address of contractor:

Are you contemplating any building/alteration work associated with this Business Licence?

No Yes - a building permit may be required and/or development charges may be applicable.

Has any cooking equipment been added to your business unit?

No Yes

Anticipated opening date (YYYYMMDD)

Have you applied for a **Building Permit / Plumbing Permit**?

No Yes

Do you require a liquor licence?

No Yes

Indicate type of licence being applied for and supply information, where applicable, below:

Adult live entertainment parlour (to be submitted with Adult Live Entertainment Parlour Operators Licence)

Adult entertainment body rub parlour (to be submitted with Adult Entertainment Services Parlour Operators Licence)

Amusement place Number of machines:

Auctioneer Will you be auctioneering on behalf of a London firm?

a firm stationed outside the city? (Specify):

Body modification Tattoo Scarification Piercing Electrolysis

Bowling alley

Contractor (Drain) Name of company:

Name of Master Drain Layer:

Contractor (Plumbing) Name of company:

Eating establishment **Category 1** - over 50 seats **Category 2** - 20 to 49 seats **Category 3** - 1 to 19 seats

Food shop Catering Convenience store Grocery store Pharmacy Take out food Other

Hairstyling shop Provincial Registration Number (if applicable)

Are you operating in your home? No Yes Are you adding sinks? No Yes

Hawker-Pedlar/Show

Category 1 - Day sales (1-3 days)

Category 3 - Door to door sales

Category 6 - Craft show

Category 9 - General

Category 1 - Fireworks (8 days)

Category 4 - Door to door salesperson

Category 7 - Trade show

Category 2 - Seasonal sales (1-3 months)

Category 5 - Antique / Collectable show

Category 8 - Flea Market

Number of vendors: _____

Are you selling from one location?

Exemption of licence fee: _____

No Yes - What is the length of time you will be selling?

Charitable Organization Registration Number: _____

1 to 3 days - Provide dates: _____

Local existing floral retailer retail location: _____

Site plan attached

up to 3 months - Provide dates: _____

Lodging house

Number of roomers to be accommodated on the premises: _____ Rooms: _____ Washrooms: _____

Is there a supervisor or owner residing on site? No Yes

Number of persons other than roomers occupying premises: _____ Sinks: _____ Bathtubs: _____

Length of time lodging house has been in operation: _____

Type of licence (continued)

<input type="checkbox"/>	Master Drain Layer	
<input type="checkbox"/>	Motor vehicle storer	
<input type="checkbox"/>	Motor vehicle towing	
<input type="checkbox"/>	Parking facilities	
<input type="checkbox"/>	Pawnbroker (\$2,000.00 security deposit required)	
<input type="checkbox"/>	Public garage	<input type="checkbox"/> With car wash
<input type="checkbox"/>	<input type="checkbox"/> Class 1 - shall include a building or place where motor vehicles are hired or kept or used for hire <input type="checkbox"/> Class 2 - shall include a building or place where motor vehicles are stored or kept for sale <input type="checkbox"/> Class 3 - shall include a place being an open lot only where motor vehicles are stored or kept for sale <input type="checkbox"/> Class 4 - shall include a building or place where gasoline or oil products are stored or kept for sale <input type="checkbox"/> Class 5 - shall include a building or place used as a motor vehicle repair shop <input type="checkbox"/> Class 6 - shall include a building or place used for washing or cleaning motor vehicles <input type="checkbox"/> Class 7 - shall include an automobile service station	
<input type="checkbox"/>	Public hall	Seating Capacity:
	Indicate type of operation:	
<input type="checkbox"/>	Refreshment vehicle	
<input type="checkbox"/>	Category 1 - hand cart	<input type="checkbox"/> Category 5 - vehicle/trailer: one location, food prepared on vehicle
<input type="checkbox"/>	Category 2 - hand cart moved from one location to another	<input type="checkbox"/> Category 6 - vehicle/trailer: various locations, food prepared on vehicle
<input type="checkbox"/>	Category 3 - vehicle/trailer: one location, food prepared elsewhere	<input type="checkbox"/> Category 7 - food truck: on city streets and parks
<input type="checkbox"/>	Category 4 - vehicle/trailer: various locations, food prepared elsewhere	
	Vehicle/trailer identification number: _____	Gas inspection received? <input type="checkbox"/> No <input type="checkbox"/> Yes
<input type="checkbox"/>	Salvage yard	
<input type="checkbox"/>	Second-hand dealer	
	Address at which goods will be stored: _____	
	Type of merchandise being collected: _____	
<input type="checkbox"/>	Second-hand shop	

I, (Please print) _____

the undersigned, certify that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same, and acknowledge that I have read the declaration and notice contained below.

The undersigned agrees that the issuance of a licence will be subject to approvals from such municipal or provincial departments or agencies as the Licence Manager deems necessary. The issuance of a licence is not intended and shall not be construed as permission or consent by the Corporation for the holder of the licence to contravene or fail to observe or comply with any law of Canada or Ontario or any by-law of the the Corporation.

Any business licence application that has not received approvals from all municipal or provincial departments or agencies (as the Licence Manager deems necessary) due to the applicant's inability to comply with the licence requirements within 90 days from the date of filing the application shall be deemed to be refused.

Dated at London, Ontario, this _____ day of _____, _____.

Owner of property

Applicant

Applicant's signature _____

(If a limited company, affix corporate seal over signature.)

Commissioner for Taking Affidavits _____

For City Hall use only

New licence account number	Existing licence account number	
Remarks		
Decision	Licence Manager's signature	YYYY MM DD