

SCHEDULE "A"
BY-LAW B-5

CLASSES OF PERMITS AND FEES

1. Calculation of Permit Fees

Permit fees shall be calculated based on the formula given below, unless otherwise specified in this schedule:

$$\text{Permit Fee (rounded to the nearest dollar)} = \text{SI} \times \text{A}$$

where SI = Service Index for Classification of the work proposed and,
A = floor area in m² of work involved

2. a) Minimum Permit Fee

A minimum fee of \$ 90.00 shall be charged for all work, unless otherwise indicated.

3. Classes of Permits and Fees

a) CONSTRUCTION

BUILDING CLASSIFICATION

SERVICE INDEX (SI)
\$/m² unless otherwise indicated

Group A [Assembly Occupancies]	
All Recreation Facilities, Schools, Libraries, Places of Worship, Restaurants (Finished), Theatres, Arenas, Gymnasiums, Indoor Pools	12.20
Restaurants (Shell)	9.80
Outdoor Public Swimming Pools	6.50
All other Group A Buildings	14.60
Group B [Institutional Occupancies]	
Institutional, Hospitals, Nursing Homes, and other Group B Buildings	16.80
Group C [Residential Occupancies]	
Single Detached Dwellings, Semis,	7.30 or 6.60 (online applications)
Duplexes, Live/Work Unit	
Previously approved single detached, semis	6.20 or 5.60 (online applications)
Townhouses	6.20 or 5.60 (online applications)
Apartments	4.80
Motels above 2 stories and Hotels	12.20
All other residential Occupancies	9.20
Group D [Business and Personal Service Occupancies]	
Office Buildings (Shell), all other Group D Buildings (Shell)	9.20
Office Buildings (Finished), Banks, Medical Clinics	11.60
Fire halls and all other Group D Buildings (Finished)	
Group E [Mercantile Occupancies]	
Mercantile Occupancies, Retail Stores (Shell)	5.80
Retail Stores (Finished), Department Stores, Supermarkets and All Other Group E Buildings (Finished)	8.00
Group F [Industrial Occupancies]	
Industrial Buildings, Warehouses (Shell)	4.60
Industrial Buildings, Warehouses (Finished)	5.80
Gas Stations, Car Washes	6.00
Parking Garages (U/G, Open Air)	3.20
All Other Group F Buildings	5.80

b) ALTERATIONS AND RENOVATIONS

Interior alterations (Partitions, Finishings etc.)	
Group C - Dwelling units	\$ 1.90
Group A and B occupancies	\$ 4.00
All other Classifications	\$ 2.90

c) DEMOLITION

All Buildings and Occupancies	\$ 0.25
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d) DESIGNATED STRUCTURES (OBC 2.1.2.)

Communication Tower	\$ 240/Structure
Crane Runway	\$ 240/Structure
Exterior Tank and Support	\$ 240/Structure
Pedestrian Bridge	\$ 240/Structure
Retaining Wall	\$ 7.20/linear m
Satellite Dish, Solar Collector	\$ 120/Structure

e) STAND ALONE AND MISCELLANEOUS WORK

a) Air Supported Structures	\$ 2.90
b) Balcony Guards (Replacements)	\$ 1.40/lineal m
c) Balcony Repairs	\$ 12.00/Balcony
d) Canopy w/o enclosure (not a sign)	\$ 4.20
e) Ceilings (Added or Replacement)	\$ 0.40
f) Demising Walls (no other construction)	\$ 3.60/lineal m
g) Electromagnetic Locks	\$ 30.00 each
	Max \$ 360.00
h) Emergency lighting	\$ 42.00/story
	Max \$ 420.00
i) Farm Buildings	
Pole Barns	\$ 1.20
Other	\$ 1.80
j) Fire alarms	\$ 60.00/story
	Max \$ 600.00
k) Fire doors retrofit	\$ 24.00 each
	Max \$ 360.00
l) Fireplaces, Wood Stoves	\$ 90.00 each
m) Mechanical Service Spaces and Penthouses	\$ 6.00
n) Parking Garage Repairs	
i) Slab Reconstruction	\$ 4.80
ii) All other repairs	\$ 1.80
o) Portable Classrooms	\$ 90.00 each
p) Re-roofing with structural work	\$ 1.90
raise roof structure	
q) Residential Decks, Porches, Carports	\$ 90.00 each
r) Shoring	\$ 9.60/lineal m
s) Single Family Detached Garages, Accessory structures	\$ 90.00 each
t) Sprinklers	\$ 0.25
u) Standpipes (Retrofit)	\$ 42.00 each
	Max \$ 420.00
v) Temporary Structures	
i) Tents	\$ 90.00 each
ii) Temporary Buildings	\$ 90.00 each
w) Underpinning	\$ 9.60/lineal m
x) Storefront (replacements)	\$ 90.00 flat fee

f. STAND ALONE MECHANICAL WORK (HVAC & PLUMBING) Min Fee \$ 60.00

i) Permit for Heating, Ventilating and Air Conditioning (HVAC)	
<u>Group A ,B,D&E</u>	\$ 0.60
<u>Group C - dwelling units</u>	\$ 90.00 flat fee
Other Group C Buildings	\$ 0.60

Group F

Laboratories	\$ 0.60
Parking Garages	\$ 0.30
Other Group F Buildings	\$ 0.50

- ii) HVAC Alterations
Add on System, (Unit Heaters \$ 60.00 flat fee
Make-up Air Unit, Exhaust Fan)
And/or Ductwork Alternations
- iii) Special Ventilation Systems
Commercial Kitchen Exhaust, Spray Booth, \$ 120.00 flat fee
Dust Collector, etc.
- iv) Plumbing and Drainage System
FIXTURES/EQUIPMENT/ROOF DRAINS

All Buildings \$ 9.60 each
PIPING

Single Detached or Semi Detached Dwellings
- Water services, Sanitary and Storm buried piping \$ 60.00 flat fee
- Repairs, Replacement and Additions of buried plumbing and drainage piping, pool drains \$ 60.00 flat fee

All Other Buildings
- Inside Sanitary and Storm Piping \$ 1.60/lineal m
- Outside Water Services, Sanitary and Storm Piping
- v) Other Plumbing Work

Manholes, Catch basins, Interceptors \$ 9.60 each
And Sumps complete with pumps

Backflow prevention devices \$ 36.00 each
(devices requiring testing)
- vi) Private Sewage System
Holding Tank \$ 300.00 flat fee
Septic Tank \$ 600.00 flat fee
Repair Septic System \$ 180.00 flat fee

4. Other Charges

- a) Additional Plan examination fee \$ 72.00 per hour or part
(after permit issued) thereof with \$ 90.00 min
- b) Authority to Occupy \$ 360.00 minimum charge plus
(before completion) for any examination
and inspection time over 5 hours
\$ 72.00 per hour
- c) Conditional Permit \$ 120.00 flat fee in addition to
Section 8(3) of Building Code Act fee in section 3 above
- d) Inspection to Clear \$ 120.00 flat fee
Deficient Permit
- e) Permission to Defer \$ 90.00 per permit plus
Revocation \$ 72.00 per hour or part
thereof for any review time over 1 hour
- f) Permit for Change of Use \$ 90.00 flat fee
- g) Special Inspection Fee \$ 72.00 per hour of inspection
time or part thereof
- h) Transfer of Permit (Ownership) \$ 90.00 flat fee

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| i) | Special Research Requests
of Building Division
Microfilm and Plans Records | \$ 60.00 per hour or part thereof |
| j) | Certification of an additional
set of drawings on the basis
of which a permit was issued
by the Chief Building Official | \$ 60.00 per set |

5. MISCELLANEOUS - CHARGES

For classes of permits not described or included in this schedule, a reasonable permit fee shall be determined by the Chief Building Official.

6. REFUNDS

Pursuant to Part 5 of this By-law, the fees that may be refunded shall be a percentage of the fees payable under this By-law, calculated by the Chief Building Official as follows:

- (a) 90 percent if administrative functions only have been performed;
- (b) 80 percent if administrative and zoning functions only have been performed;
- (c) 60 percent if administrative, zoning and plan examination functions have been performed;
- (d) 50 percent if the permit has been issued and no field inspections have been performed subsequent to permit issuance;
- (e) a \$72.00 fee for each field inspection that has been performed after the permit has been issued will be deducted from all refunds.
- (f) If the calculated refund is less than the minimum fee applicable to the work, no refund shall be made of the fees paid.

7. INTERPRETATION

The following explanatory notes are to be observed in the calculation of permit fees:

- Floor area of the proposed work is to be measured to the outer face of exterior walls and to the centre line of party walls or demising walls (excluding residential garages).
- In the case of interior alterations or renovations, area of proposed work is the actual space receiving the work e.g. tenants space.
- Mechanical penthouses and floors, mezzanines, lofts, habitable attics, and interior balconies are to be included in all floor area calculations.
- Except for interconnected floor spaces, no deductions are made for openings within the floor area (e.g. stairs, elevators, escalators, shafts, ducts, etc.).
- Unfinished basements for single detached dwellings (including semis, duplexes, and townhouses) are not included in the floor area.
- Attached garages and fireplaces are included in the permit fee for single detached dwellings and attached dwellings.
- Where interior alterations and renovations require relocation of sprinkler heads or fire alarm components, no additional charge is applicable.
- Ceilings are included in both new shell and finished (partitioned) buildings. The Service Index for ceiling applies only when alterations occur in existing buildings. Minor alterations to existing ceilings to accommodate lighting or HVAC improvements are not chargeable.
- Where demolition of partitions or alteration to existing ceilings is a part of an alteration or renovation permit, no additional charge is applicable.
- Corridors, lobbies, washrooms, lounges, etc. are to be included and classified according to the major classification for the floor area on which they are located.
- The occupancy categories in the Schedule correspond with the major occupancy classifications in the Ontario Building Code. For mixed occupancy floor areas, the Service Index for each of the applicable occupancy categories may be used, except where an occupancy category is less than 10% of the floor area.
- For Rack Storage use apply the square metre charge for industrial uses.